

## **Drug and Alcohol Programs and Services (Louisville)**

### **Student Life**

- Alcohol Education – Students who have been held responsible for a violation of the student code of conduct regarding alcohol may be required to participate in a judicial educator. This program provides students with basic information regarding the harm of alcohol and drugs, including sexual assault prevention.
- University Policy – As stated in the Student Catalog, “the University prohibits the possession, sale, use or furnishing of drugs and alcohol of any type by all persons while on campus property except as they may be used in a formal teaching environment.” Although the possession of alcohol is prohibited on campus property, certain alcoholic beverages are utilized by the College of Hospitality Studies in conjunction with the teaching environment. All University sponsored activities and events are “alcohol free”.
- Orientation – New Student Orientation is required of all incoming students. During orientation the “United Against Substance Abuse” pamphlet is distributed and discussed. This pamphlet lists the University sanctions and resources available related to substance abuse.

### **Housing and Residence Life**

- Resident Advisors and Resident Directors
  - Drug Training – Housing staff are trained by West Buechel Police Department in symptoms, detection, and steps to working through addiction.
  - Alcohol Training - Housing staff are trained by West Buechel Police Department in symptoms, detection, and steps to working through addiction.
  - Writing Incident Reports – The resident advisor (RA) and staff is trained on how to document an incident. The staff is trained to identify the behaviors of students who have been drinking and how to confront the situation. Staff members are also trained on how possible infractions of the Housing Manual are resolved.
  - Behind Closed Doors - This session is an opportunity for the RA staff to practice their confrontation skills in a controlled environment. The RA is introduced to different scenarios with the new staff confronting the situation. They are provided with instant feedback to improve their skills
  - Random Drug Dog Inspections – The residence hall is subject to random quarterly inspections by drug dogs.
  - Resident Director Hall Meetings – Informal discussion regarding the maturation to responsible and healthy living.
  - Judicial Educator – This online tool is used for students who are found in violation of Housing Policy. This tool helps educate students in decisions they may make about alcohol, drugs, relationships, etc.

## **College of Hospitality Studies**

- Controlling Alcohol Risks Effectively(C.A.R.E.) – C.A.R.E. certification is a curriculum requirement for all hospitality programs. This certification prepares students to handle the challenges of balancing guest service with the legal responsibilities in servicing alcohol. Participants learn how to effectively monitor and control guests' alcohol consumption. Describe the physical effects of alcohol and explain the laws regarding alcohol service.

## **Health Services**

Sullivan University employs a Health Service Coordinator who is a Licensed Paramedic in the state of Kentucky who responds to any medical emergency on campus. This department also conducts training and workshops in CPR, and overall health. As part of the responsibilities of this position, the Coordinator conducts drug screens on student suspected of using drugs or alcohol.

## **Student Wellness Center**

- The Student Counseling Center provides consultation and crisis intervention services to Sullivan University students, faculty, and staff. The Counseling Center can provide recommendations for students who need substance abuse treatment and conduct one-on-one sessions for a wide range of issues often correlating with alcohol or substance abuse.
- Related educational events through the Center for Health & Wellness:
  - Alcohol/Drug information as part of ongoing wellness fairs
- The Counseling Center has several available screenings for mood disorders, eating disorders, and alcohol abuse.
- A campus, local, and national resource listing of available resources are compiled on the Wellness Center website at:  
[http://sullivan.edu/CampusVue/wellness\\_center/substance\\_abuse.asp](http://sullivan.edu/CampusVue/wellness_center/substance_abuse.asp)

## **College of Pharmacy**

The Center for Health and Wellness - As part of the College of Pharmacy, INCAPS is a center focused on the patient and their medications. Their mission is to be a place within the community for persons to learn about their medications, ultimately empowering one to understand their medications thoroughly, leading to safe and effective medication use.

## **Scholarships and Financial Aid**

The Free Application for Federal Student Aid (FAFSA) includes a drug question that reads: Have you been convicted for the possession or sale of illegal drugs for an offense that occurred while you were receiving federal student aid (such as grants, loans, or work-study). The student self-certifies this question. Financial Aid is notified if a student admits a conviction. The

department then must determine if the conviction affects the student's eligibility. No financial aid can be processed until the department receives confirmation from the Department of Education that the student is eligible for aid. The Department of Education requires any student convicted to complete a qualified drug rehabilitation program, which must include two unannounced drug tests.

## **University Public Safety Department**

Alcohol and drug law violations are tracked and reported by the Sullivan University Public Safety Department as part of the Annual Security Report required by the Clery Act. The numbers of alcohol and drug arrests and referrals to student disciplinary officials are reported for a three-year period. The Annual Security Report also contains a section on the University's alcohol and drug policies.

## **Drug Free Workplace**

- Employee Assistance Program(EAP) - The EAP is intended to help employees deal with personal problems that might adversely impact their work performance, health, and well-being. EAPs generally include an assessment, short-term counseling and referral services for employees and their household members.
- Faculty/Staff Manual Policy - Under university regulations, federal law, state law, and, in some instances, local ordinance, students, faculty and staff are prohibited from the unlawful possession, use, dispensation, distribution, or manufacture of illicit drugs on system property, on system business and/or at system sponsored activities. In addition, employees who use and/or are under the influence of alcoholic beverages at work are considered to be in violation of this policy. Generally, the use of alcoholic beverages is also prohibited on company premises, with the exception of required curricular classes as listed in a school catalog, or in company facilities that are licensed to serve alcoholic beverages.
- Each employee, as a condition of employment, will be required to participate in post-accident and reasonable suspicion testing upon request of management. In addition, all employees responsible for the transportation or public safety of students and/or regularly assigned to duties or a location relevant to student housing will be required to participate in post-offer/pre-employment and random testing.
- The health risks and penalties associated with drugs and alcohol are listed in the Faculty/Staff Manual under Appendix A and B as part of the Drug-Free Workplace policy.

## **Drug and Alcohol Programs and Services (Lexington)**

### **Student Life**

- Alcohol Education – Students who have been held responsible for a violation of the student code of conduct regarding alcohol may be required to participate in a judicial educator. This program provides students with basic information regarding the harm of alcohol and drugs, including sexual assault prevention.
- University Policy – As stated in the Student Catalog, “the University prohibits the possession, sale, use or furnishing of drugs and alcohol of any type by all persons while on campus property except as they may be used in a formal teaching environment.” Although the possession of alcohol is prohibited on campus property, certain alcoholic beverages are utilized by the College of Hospitality Studies in conjunction with the teaching environment. All University sponsored activities and events are “alcohol free”.
- Orientation – New Student Orientation is required of all incoming students. During orientation the “United Against Substance Abuse” pamphlet is distributed and discussed. This pamphlet lists the University sanctions and resources available related to substance abuse.

### **Housing and Residence Life**

- Resident Advisors and Resident Directors
  - Drug Training – Housing staff are trained in symptoms, detection, and steps to working through addiction.
  - Alcohol Training - Housing staff are trained in symptoms, detection, and steps to working through addiction.
  - Writing Incident Reports – The RA and housing staff is trained on how to document an incident. The staff is trained to identify the behaviors of students who have been drinking and how to confront the situation. Staff members are also trained on how possible infractions of the Housing Manual are resolved.
  - Judicial Educator – This online tool is used for students who are found in violation of Housing Policy. This tool helps educate students in decisions they may make about alcohol, drugs, relationships, etc.

### **National Center for Hospitality Studies(NCHS)**

- Controlling Alcohol Risks Effectively(C.A.R.E.) – C.A.R.E. certification is a curriculum requirement for all NCHS programs. This certification prepares students to handle the challenges of balancing guest service with the legal responsibilities in servicing alcohol. Participants learn how to effectively monitor and control guests' alcohol consumption. Describe the physical effects of alcohol and explain the laws regarding alcohol service.

## **Student Information**

- Self-help literature is made available through Student Services and a directory of agencies and centers is produced for student information and reference upon request.
- The Free Application for Federal Student Aid (FAFSA) includes a drug question that reads: Have you been convicted for the possession or sale of illegal drugs for an offense that occurred while you were receiving federal student aid (such as grants, loans, or work-study). The student self-certifies this question. Financial Aid is notified if a student admits a conviction. The department then must determine if the conviction affects the student's eligibility. No financial aid can be processed until the department receives confirmation from the Department of Education that the student is eligible for aid. The Department of Education requires any student convicted to complete a qualified drug rehabilitation program, which must include two unannounced drug tests.

## **University Public Safety Department**

Alcohol and drug law violations are tracked and reported by the Sullivan University Public Safety Department as part of the Annual Security Report required by the Clery Act. The numbers of alcohol and drug arrests and referrals to student disciplinary officials are reported for a three-year period. The Annual Security Report also contains a section on the University's alcohol and drug policies.

## **Drug Free Workplace**

- Employee Assistance Program(EAP) - The EAP is intended to help employees deal with personal problems that might adversely impact their work performance, health, and well-being. EAPs generally include an assessment, short-term counseling and referral services for employees and their household members.
- Faculty/Staff Manual Policy - Under university regulations, federal law, state law, and, in some instances, local ordinance, students, faculty and staff are prohibited from the unlawful possession, use, dispensation, distribution, or manufacture of illicit drugs on system property, on system business and/or at system sponsored activities. In addition, employees who use and/or are under the influence of alcoholic beverages at work are considered to be in violation of this policy. Generally, the use of alcoholic beverages is also prohibited on company premises, with the exception of required curricular classes as listed in a school catalog, or in company facilities that are licensed to serve alcoholic beverages.
- Each employee, as a condition of employment, will be required to participate in post-accident and reasonable suspicion testing upon request of management. In addition, all employees responsible for the transportation or public safety of students and/or regularly assigned to duties or a location relevant to student housing will be required to participate in post-offer/pre-employment and random testing.

- The health risks and penalties associated with drugs and alcohol are listed in the Faculty/Staff Manual under Appendix A and B as part of the Drug-Free Workplace policy.

